



## CITY OF YORK COUNCIL SUMMONS

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend the Annual Council Meeting of the **City of York Council** at the **The Guildhall, Coney Street, York, YO1 9QN**, to consider the business contained in this agenda on the following date and time

Thursday, 22 May 2025 at 11.00 am



## A G E N D A

### 1. **Apologies for Absence**

To receive and note apologies for absence.

### 2. **Declarations of Interest**

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

- (1) *Members must consider their interests, and act according to the following:*

#### ***Type of Interest***

#### ***You must:***

*Disclosable  
Pecuniary Interests*

*Disclose the interest; not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

*Other Registrable  
Interests (Directly  
Related)*

***OR***

*Non-Registrable  
Interests (Directly  
Related)*

*Disclose the interest; speak on the item only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

*Other Registrable  
Interests (Affects)*

***OR***

*Non-Registrable  
Interests (Affects)*

*Disclose the interest; remain in the meeting, participate, and vote unless the matter affects the financial interest or well-being:  
(a) to a greater extent than it affects the financial interests of*

*a majority of inhabitants of the affected ward; and  
(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest,  
in which case speak on the item only if the public are also allowed to speak, but otherwise not do not participate in the discussion or vote, and leave the meeting, unless you have a dispensation.*

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*

**3. Appointment of Lord Mayor**

To appoint a Lord Mayor for the 2025/26 Municipal Year.

**4. Appointment of Sheriff**

To appoint a Sheriff for the 2025/26 Municipal Year.

**5. Appointment of Deputy Lord Mayor**

To appoint a Deputy Lord Mayor for the 2025/26 Municipal Year.

**6. Election of the Council Leader**

To invite nominations for, and formally elect, the Leader of the Council for the 2025/26 Municipal Year.

**7. Formal Business of Council - Committee Arrangements, Allocation of Seats and Appointments to the Council Structure and Other Bodies for 2025/26, and Allocation of Motions (Pages 9 - 52)**

To receive a report which asks Council to:

- (i) Agree the allocation of seats in accordance with the arrangements set out in Annex A;
- (ii) Agree the delegation of approval of future changes to group allocations to the Director of Governance and Monitoring Officer;
- (iii) Agree the appointment of the Council Leader and note the Executive appointments and respective portfolios to be approved by the elected Leader of the Council;
- (iv) Note the group nominations to Committees and other bodies, as well as appointments to Chairs and Vice-Chairs, as set out in this report and its annexes, together with details of any nominations and appointments which may be circulated prior to the meeting, in light of the Council's duty to give effect to group nominations;
- (v) Waive political balance requirements in respect of the Yorkshire Purchasing Organisation place, as noted in Annex B4;
- (vi) Note the allocation of motions for consideration at Ordinary Full Council meetings for the period 2025-2027 as set out in Annex C;
- (vii) Agree the Terms of Reference for Corporate Scrutiny Committee, People Scrutiny Committee and Place Scrutiny Committee as shown at Annex D;
- (viii) Agree the Terms of Reference of the Corporate Appeals Committee as shown at Annex F;
- (ix) Agree the amendment to the number of seats on the Staffing Matters and Urgency Committee from five seats to three seats;
- (x) In the event that the Leader of the Council notifies the Monitoring Officer of any changes to the Executive Portfolios, the Monitoring Officer to update the Council's

Constitution accordingly.

[Annex A – Allocation of seats 2025/2026; Annex B2 – Appointments to Committees, Sub Committees and Working Groups 2025/26; Annex B3 – Chairs and Vice Chairs 2025/2026; and Annex B4 – Appointments to Outside Bodies 2025/2026 to follow].

## 8. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

### Democracy Officers

Jane Meller / James Parker

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### Reasonable Adjustments and Alternative formats statement

To request reasonable adjustments or to provide this document in an alternative language or format such as large print, braille, audio, Easy Read or BSL, you can:



Email us at: [cycaccessteam@york.gov.uk](mailto:cycaccessteam@york.gov.uk)



Call us: **01904 551550** and customer services will pass your request onto the Access Team.



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**We can also translate into the following languages:**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim (Polish)  
własnym języku.

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (ہولی) میں بھی میا کی جاسکتی ہیں۔ (Urdu)